



KIRBY'S LANDSCAPING, INC.
9520 Bird Dog Rd. Mechanicsville, VA 23116
PHONE: 804-559-5417 FAX: 804-559-0273

IRRIGATION SERVICE AGREEMENT

First and foremost, thank you for giving Kirby's Landscaping the opportunity to maintain your irrigation system. We are grateful for your business.

Below are the possible service options Kirby's Landscaping Inc. offers for your irrigation system. At each contracted visit our Irrigation Technician will run through your entire system. He is checking for functionality of the heads, making appropriate adjustments to the individual heads regarding aim and reach, adjusting zone run-times and making program changes that are appropriate for the upcoming season.

Option A = 2 Visits - Spring Start-Up. Winterization/Shut Down.

Option B = 3 Visits - Spring Start-Up. Summer Check. Winterization/Shut Down.

Option C = 4 Visits - Spring Start-Up. Summer Check. Fall Check, includes flagging irrigation heads and setting zone run times for Aerating & Seeding. Winterization/ Shut Down.

Below is contract pricing for the available options, dependent upon how many zones in your Irrigation system.

Option A	1-9 zones= \$150.00	10-15 zones= \$180.00	16-20 zones= \$210.00
Option B	1-9 zones= \$220.00	10-15 zones= \$250.00	16-20 zones= \$280.00
Option C	1-9 zones= \$300.00	10-15 zones= \$330.00	16-20 zones= \$360.00

Please indicate below the service option you are selecting.

Option: _____ **Number of Zones:** _____ **Amount Enclosed** _____

TERMS

The contract period is from March 1st 2021, through December 31st 2021. Request for cancellation by either party must be in writing at least 30 days prior to request date. Contract cost are non-refundable. New contracts will not be accepted during the March – December time frame. Customers needing work during this time will be billed at the non-contracted rate.

Payment to be made as follows:

Agreement amount due in full by February 28, 2021. New agreements will not be Agreements received after February 28th will incur a \$25.00 late penalty.

Contract rate for service calls and repairs:

“Repairs” include; diagnosing problems, replacing broken/faulty heads, valves, locating and repairing leaks, moving irrigation heads, installing additional zones, etc. Time and materials for repairs are NOT included in the chosen service agreement. Repair rates for contracted customers are \$75.00 per hour for labor plus the cost of materials.

Service calls and payments:

Additional service or repair calls are invoiced per visit and are payable on receipt of invoice, remittance of payment not to exceed thirty (30) days. Payments not received within 30 days from date of invoicing will receive a finance charge of 2% monthly (24% Annual).

Scheduling: You will be notified by email or phone message within 24-72 hours of your scheduled service or repair visit. Confirmation, via email or phone, that the customer is prepared for our visit is mandatory. Without customer confirmation/approval Kirby's will not come out to the property.

Additional Fees: Incomplete appointments whereas a **customer-approved** scheduled service cannot be performed due to; lack of access to necessary property or equipment, inability for technician to gather the appropriate information to complete the job, or if the customer fails to be present (if needed) for the technician, designer or manager to complete the job, etc., the customer will incur a charge of \$50.

Kirby's Landscaping requests a minimum **24-hour notice** prior to our technician arriving on your property, if there is a need to postpone/cancel your scheduled visit. We are happy to make every effort to accommodate you and attempt to reschedule our service with proper notice and offer a **1-time courtesy rescheduling with proper notice. Notification of delay/cancellation of the scheduled service with-in 24 hours of the scheduled visit OR more than 1 rescheduling will result in a \$50.00 fee.**

Non-Contracted Pricing:

Pricing for non-contracted services is \$90 per hour plus the cost of materials.

Customer's signature states that customer has read and understands the Terms of the Irrigation Service Agreement, understanding that there may be additional fees as a result of missed scheduled appointments and repairs as needed.

Upon acceptance of this agreement, please sign and return one copy along with payment in full for the option of your choosing.

Customer's Signature: _____ **Date:** _____

Select Preferred Method of Contact - Email - Phone

Best Phone #: _____

Best Email Address: _____

Any additional notes you would like us to know about your system, such as placement of controller and how to best access to your system (such as garage code or hidden key location) please indicate below.

Please return signed agreement and payment by Feb. 28, 2021 for service.